



صندوق العلوم والتنمية التكنولوجية

Science & Technology Development Fund



وزارة البحث العلمي

Ministry of Scientific Research

General Conditions and Guidelines for Submitting an STDF Research Proposal

- Please note that proposal applications will not be considered eligible and will be discarded in the following cases:**
 - Proposals submitted by e-mail or sent as hard copies or uploaded to the STDF website after the deadline.
 - Proposals not conforming to the designated format.
 - Proposals whose uploaded PI data does not conform to PI data in the proposal file.
 - Proposals in which the allowable budget maximum limit has been exceeded.
 - Proposals in which maximum allowable contracted STDF project participation limit has been exceeded.
 - Proposals does not include a scanned copy of the signed and stamped endorsement letter by the legal representative of the PI's institution stating the project title, the name, position and affiliation of the PI in charge of the proposal, that the project idea was not funded or submitted to another STDF program, another agency (national or international), or otherwise declare, and that the institution approves the project.
 - Proposal does not include a scanned copy of the signed acknowledgment form.
- Only one PDF file is allowed to be uploaded as a proposal, including all required documents. Any supplementary files will not be considered.**
- At any time, a contracted STDF project team member should only be participating in a maximum of 3 projects (or a maximum of 2 projects as a PI).
- At any time, each PI can only submit a maximum of two proposals (given that he/she isn't already a PI for any of STDF contracted running research projects) until notified with the evaluation results of his/her submitted proposals. The PI can re-submit a revised version of the previously submitted proposal only once and after applying STDF suggested modifications. At the time of submitting the revised proposal, the PI is required to declare that an older version of the project proposal has been previously submitted to STDF.
- Same proposal should not be submitted in more than one grant. (Duplicate submission of the same proposal is not allowed).
- In all cases, requested budget has to be justified in detail and should not exceed the allowable maximum for the call.
- Please read carefully and adhere to STDF guidelines, IPR rules, code of ethics, ...etc. (www.stdf.org.eg). These are integral parts of STDF contracts.
- All proposals – in addition to PI and other data - must be uploaded to the STDF website (www.stdf.org.eg) by the designated deadline. Uploaded PI data should conform to the corresponding data in the application form. Note that the PI must be a PhD/MD holder.
- All proposals **MUST** be in English Language, Arabic is allowed only for proposals in the fields of Humanities and Social Sciences.
- Foreign partners are allowed in national grants (non- international cooperation programs) only as consultants given that the relevant security approval has been obtained.

- 11. If more than one institution is involved it has to be clearly stated which institution is in charge and the role of each institution has to be specified.*
- 12. Having members from different research institutes in the same research team is allowed and encouraged.*
- 13. Extending a project's duration is prohibited, only under very strict and justified conditions shall STDF allow any project extension, and any request for project extension will affect negatively STDF future decisions regarding the performance of the research team members.*
- 14. Conflict of interest should be avoided in any proposal application.*
- 15. Submitted applications will be evaluated and the applicant will be informed with the evaluation result of his/her proposal.*
- 16. STDF technical decisions made by remote reviewers or panels of experts are final.*
- 17. In case a proposal is accepted for funding, the PI will be requested to complete the contracting process within a maximum of one month.*